

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Name of Institution: Sant Muktabai Arts and Commerce College Muktainagar, Teh –
Muktainagar, Dist – Jalgaon

FACULTY PERFORMANCE EVALUATION FORMAT

Sr. No.	Name	
1	Department	
2	Name of Faculty	
3	Name of Subject	
4	Name of Subject Teacher	
5	Designation	
6	Category	
7	No. of Years In the Institution	
8	Contact No. & Email. Id	

(A) Academic Appraisal:

1. Teaching Learning

Sr. No.	Teaching Method	SEM	SEM	AVERAGE
1	Theory			
2	Practical			
3	Project Work			
4	Average % Result (Theory, University Exam)			
5	Average % Internal Test Exam			
6	Average % Student Attendance			
7	Average % Syllabus Completion			
8	Average % Feedback Score			
9	Average % Result Practical			
10	Average % Internal Practical Exam			



hr. 9/11/2017
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2) Sponsored Research:

Sr. No.	Scheme	Agency	Status Awarded/Submitted	Date of Award	Grant Received

3) Consultancy/ Internal Revenue Generation (IRG):

Sr. No.	Name of Work	Agency	Duration of Work	Amount

4) Publications: Current Academic Year:

Sr. No.	Name of Journal	Whether Peer Reviewed, Impact Factor any	No. of Co-Authors	National, International	Journal Field Scientific or Social or any

5) Knowledge Enhancement Programs Attended (Current Year):

Sr. No.	Name of Programs	No. of Days or Week	Date or Year	Name of Institution or Place

6) DTEL Status:

Sr. No.	Allotted Subject	Name of Faculty	Completions Status	% DTEL Material Used in Classroom

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7) Interactions Student and Faculty: (Current Year)

Sr. No.	Faculty Time-table	No. of Lectures per hour/min.	No. of Departmental Meeting	No. of Students Meeting Attended

8) Best Practices in Content or Beyond Syllabus

Sr. No.	Name of Recent Content (Faculty -)	Name of Deliver Lecturer	Name of Subject	No. of Student Attended

9) Any other Significant Achievement: (Current Year)

Sr. No.	Name of Faculty	Name of Achievement	Name of Achiever/Teacher

10) Subjective Appraisal:

Sr. No.	Name of Parameter	Yes/No.	Remark
1	Punctuality		
2	Timely Completion or responsibility		
3	Any Innovative Ideas/Concept		
4	Communication Skills		
5	Usefulness for the Department		
6	Understanding of the Objective		

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11) Over and Above Weightage:

Sr. No.	Name of Parameter	Yes/No	Any Remark
1	Publications in Indexed Journal		
2	Published Books or Chapter		
3	Any Patent		
4	No. of Ph. D Pursuing		
5	Member of BOS in University or Institutions		
6	Memberships in Professional Societies		

Name of Principal & Sign

Dr. Anshu
Principal
Sant Muktabai Arts & Commerce
College, Muktainagar Dist. Jalgaon



2017-2018

SANT MUKTARAJ ARTS & COMMERCE COLLEGE
 SELF APPRAISAL REPORT FOR THE YEAR
 PART - A
 2017 2018

1	Full Name (in block letters)	PROP. DR. JAYARAM GUDHO MORE
2	Department	Commerce & management
3	Designation	Professor

4. Academic Qualifications
 (Improved in the year)

Sr No	Degree	University	Year of Passing	Class obtained	Percentage
1	B.Com	Pune Univ	1981	II	57.00
2	M.Com	Pune	1983	I	63.00
3	M.Phil	Amravati	1986	-	-
4	Ph.D.	J.M.U	2001	-	-

5. Teaching activities
 a. Teaching load per week

Class	Lectures	Lab work	Seminar
U.G.	18		
P.G.	04		
M.Phil.	-		

b. Students guided M. Phil / Ph. D (Give names of students, Topic of research, & Date of Registration etc.)

Sr No	Name of Student	M.Phil/Ph.D	Topic of Research	Date of Registration
1	Bhaskar Mahesh Pantang	Ph.D.	Training & Development	24.02.2011
2	Sanjay Amritraj Saindane	Ph.D.	HRD Training	16.11.2011
3	Anil Suresh Bhaswar	Ph.D.	HRD Training	27.10.2011
4	Vivek Gopal Agrawal	Ph.D.	Mobile-Commerce	05.02.2015
5	Amar Pandurang Prabhakar			
6	Narshada	Ph.D.	Impact of shopping Mall.	03.04.2014
7	Saapna Bhojraj Bhoge	Ph.D.	Employee Turnover in IT sector	
8				

6. Teaching Programmers attended

Sr No	Organization, Refresher Course	Name of Institute	Topic of Course	Start Date	End Date	Subject
1	Refresher	Gujarat Uni.	2 days	10.03.1993	30.3.1993	Management
2	Refresher	Devi Pratap Uni	5 days	08.03.1995	28.3.1995	Commerce
3	Refresher	Himachal Pradesh	21 days	18.9.1995	7.10.1995	Commerce
4	Refresher	Saraswati Uni.	21 days	11.3.1996	30.3.1996	Commerce



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Sr No	Title of the Book	Subject	Publisher	Year of Publication	Level of study / Recurrence
1	व्यावहारिक बंधन विकास	Commerce	प्रज्ञा प्रकाश	2017	T.Y.B.Com.
2	व्यावहारिक व्याख्यान	Commerce	—	2017	S.Y.B.Com.
3	किसी के लिए व्याख्यान	Commerce	—	2017	S.Y.B.Com.

8. Research Projects carried out :

Sr No	Title of the Project	Name of the Funding Agency	Amount (Rs)	Duration			Remarks
				From	To	Total	
NIL							

9. Seminar, Conference, Symposia, Workshop etc attended

Sr No	Name of the Seminar/Conference/Workshop/Symposia etc.	Name of the Sponsoring Agency	Place	Date	Duration
1	Issues & challenges of GST	SMC M-Nagar	M-Nagar	05.03.2017	One day

10. Innovation/Contributions in Teaching

- a) Curriculum Designing — BOS Member, 2 subjects syllabus framed.
- b) Teaching methods — Lecture
- c) Laboratory experiments —
- d) Evaluation methods — Test, Tutorials, Home Assignment, seminars, Internal Exam
- e) Preparation of resource material including Books & reading materials
- f) Remedial Teaching / —
Student counseling (Academic) for Future Education and services

11. Extension Work, Co-curricular & Extra curricular activity carried out

- (Please give a short account of your contribution to)
- a) College / University / Institution Internal & External Sr Supervision in the Exam
- b) Co-curricular Activities
- c) Enrichment of Campus Life sports, Games & cultural activities (Hostels, Sports, Games, Cultural Activities)
- d) Students Welfare and Discipline
- e) Membership-Participation in Bodies Life member G.S. Society
Committees on Education and National Development
- f) Professional Organization of Teachers Member of NMURTO

H. Prasad
Sri M. S. Arts & Commerce



g) Membership of Professional Bodies, Societies etc

Life member of All India Commerce Association
Life member JMU Teachers Organisation

12. Departmental and university administrative work done

BOS Member
Head of Commerce & Mgt Dept.

13. (a) Self-assessment, of the work done, under extra head of activity.

Activity	Outstanding	Very Good	Good	Fair	Poor
Teaching		✓			
Research		✓			
Extension		✓			
Administration		✓			

Justification for giving work as outstanding / Poor

b) Difficulties encountered

c) Reasons for non-completion of the academic programmes visualized in the preceding year but not undertaken or not completed

14. Suggestion to removal of difficulties

15. a) Outline of the proposed activities for the following year in teaching, research, extension and administration

- i) Teaching 18 hours
- ii) Research 8 hours
- iii) Extension 7 hours
- iv) Administration 7 hours

b) Time-budgeting Indicate average time in hours per week that will be given to the following activities:-

- i) Teaching ... 08 hours
- ii) Research ... 08 hours
- iii) Extension ... 07 hours
- iv) Administration 08 hours

16 Any other information not covered above

I hereby declare that the information furnished above is true and correct.



Signature of the Teacher

Bohus

PART-II

(adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Head of the Department or the Principal with a view to making improvement in the work, by the person concerned)

1. Remarks of the Head of the Department on the report of the activities
2. a) Assessment by the Head of the Department of the work done under each head of activity

Activity	Outstanding	Very Good	Good	Fair	Poor
Teaching		✓			
Research		✓			
Extension		✓			
Administration		✓			

- b) Reasons for the discrepancy in the assessment by the teacher himself and by the Head of the Department, if any.
- c) Justification of assessment of work as outstanding / Poor.

3. Comments of the Head/Principal on 13 (b) and (c) and 14 of Part A

4. Remarks and suggestion on the proposed activities and time budgeting.

Remarks of the Principal

(A)

very good

[Signature]
Signature
Head of the Department

Principal
Smt Muktabai Arts & Commerce
College, Multanagar Dist Jaipur

Performance appraisal during the academic year (A+), (A), (B+), (B), (B-), (C)

(Encircled whichever is applicable to mark the teacher's performance, where (A+) is for outstanding (A) is for very good, (B+) is for positively good, (B) is for good, (B-) is for average and (C) is for below average)



[Signature]
(Signature)
Principal / Chairman
Smt. A. S. Kishan
S. S. S. Principal