



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	VIDYA BHARATI SHAIKSHANIK MANDLACHE AMARAVATI SANCHALIT, SANT MUKTABAI ARTS AND COMMERCE COLLEGE, MUKTAINAGAR. DIST. JALGAON. MAHARASHTRA
Name of the head of the Institution	Indrasing Dagadu Patil
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02580234322
Mobile no.	8208991570
Registered Email	smcmuk@gmail.com
Alternate Email	idp72@yahoo.co.in
Address	Aurangabad Indore Highway, Burhanpur Road, Muktainagar. Dist Jalgaon
City/Town	Muktainagar
State/UT	Maharashtra

Pincode	425306																								
<b>2. Institutional Status</b>																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Prof. L. B. Gayakwad																								
Phone no/Alternate Phone no.	02583234322																								
Mobile no.	9765591079																								
Registered Email	prof.l.b.gayakawad@gmail.com																								
Alternate Email	smcmuk@gmail.com																								
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)	<a href="https://smcollege.in/storage/app/media/iqac/aqar%202018-19.pdf">https://smcollege.in/storage/app/media/iqac/aqar%202018-19.pdf</a>																								
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://smcollege.in/storage/app/media/NAAC%202019/1.1.1%20ACADEMIC%20CALENDER%202019-20.pdf">https://smcollege.in/storage/app/media/NAAC%202019/1.1.1%20ACADEMIC%20CALENDER%202019-20.pdf</a>																								
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>77.50</td> <td>2006</td> <td>02-Feb-2006</td> <td>01-Feb-2011</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.87</td> <td>2012</td> <td>15-Sep-2012</td> <td>14-Sep-2017</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	77.50	2006	02-Feb-2006	01-Feb-2011	2	B	2.87	2012	15-Sep-2012	14-Sep-2017
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B+	77.50	2006	02-Feb-2006	01-Feb-2011																				
2	B	2.87	2012	15-Sep-2012	14-Sep-2017																				
<b>6. Date of Establishment of IQAC</b>	07-Feb-2003																								
<b>7. Internal Quality Assurance System</b>																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Annual Social gathering	03-Mar-2020 3	200
Reading Inspiration Day	15-Oct-2019 1	150
Competitive Examinations Guidance	17-Aug-2019 1	145
Participation at Vidyabharti Campus, Amaravati through Training and Placement Cell of the College.	04-Nov-2019 1	13
National Webinar on Feminist Literature Changing Trends	06-Jun-2020 1	105
Cross Country	03-Sep-2019 2	90
Employment Registration Activity	30-Jan-2020 1	282
Avishkar participation	30-Dec-2019 1	10
Youth Festival participation	16-Jan-2020 5	12
National Conference of Political and Social Movements in India	10-Aug-2019 1	150
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A.	N.A.	N.A.	2019 00	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Annual Social Gathering has been organized as "Umang2020" on 5th March, 2020. The programs like Debating, Poetry Reading, Rangoli Competition, Mehandi Competition, Poster Presentation, Power Point Presentation, QuizContest Ananda Mela were organized.

2. Reading Inspiration Day was organized on 15th Oct, 2019. The importance of reading culture was emphasized.

3. Various programs organised through the Students Development Cell.

4. Students participation in Training and Placement Program at Vidyabharti Campus, Amaravati.

5. National Webinar on Feminist Literature: Changing Trends was organised National Conference of Political and Social Movements in India

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To conduct the sports and cultural training programs	The sports and cultural training were organised. Students participated in university level sports competitions, cultural competitions etc.
To study and analyze the feedback of the faculty members	The feedback from the students were studied and discussed unanimously and the suggestions regarding were given to the members of the faculty through the HoDs. Teachers performance has been found improved
To organize the speech on copyrights issue	The speech on Copyrights issue was organized
To review the academic results of the examinations	The results regarding the examinations were brought to the notice of the faculty

To organize National Conference	The National Conference was organized
To start add on certificate courses for the development of the students	The add on certificate courses were started. The students have learned job oriented skills.
To update infrastructure activities in the campus	The infrastructure activities in the campus were updated and brought to the neat and clean position. Learning Environment has been improved.
To start B Voc and the faculty of Science	The proposals for the same were sent to the university
To bring in to practice the programs on placement and competitive examinations	The programs on placement and competitive examinations were brought in to practice. Students were deputed for ofcampus interview in other colleges. They have cleared the aptitude test, group discussion, interviews.
To make awareness on Plagiarism	Faculties followed the procedure of Plagiarism
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Development Committee</td> <td>14-Dec-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Committee	14-Dec-2019
Name of Statutory Body	Meeting Date				
College Development Committee	14-Dec-2019				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	07-Jan-2020				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The Management Information System of the college facilitated management of the admission of the students, payroll of the staff and accounting. In library SOUL software is available for issuing and returning of the books. In the examination the Seperate eSuvridha module is available from the parent University. The college gets special				

reports from the MIS/ERP software easily. Moreover, the financial database and students database are also hosted in the server of the college with the specialized access given to the persons authorized.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures an effective curriculum delivery through a well planned and documented process. The process is as follows:

- The college is affiliated to the KBCNMU, Jalgaon. The university prepares academic calendar. Accordingly, adhering to the university academic calendar, the college also prepares its own academic calendar to plan and implement the curriculum effectively.
- The Academic Calendar is brought to the notice of the teachers in the first meeting of the first academic session.
- In the first departmental meeting, HoDs allocate the courses and the teaching workload. The teachers are instructed to prepare the lesson plans and adhere to it while execution.
- The IQAC supervises the teaching learning activity. Feedbacks are taken on the performance of the teachers from the students and as and when the instructions are given to the teachers for better performance. The record is maintained in the academic diary.
- The teachers use lecture method, practical method, participatory learning method, experiential learning method, student centric innovating teaching and learning methods to make effective curriculum delivery.
- Projects, home assignments, tutorials and field works are assigned to the students.
- Computer laboratory, language laboratory, Laptop, internet facility, audio-visual aids, Wi-Fi, LCD projector, Library updated facility, and e-journals are provided to the faculty to use more ICT in teaching -Learning.
- Group discussions, seminars, surprise tests are conducted to assess the comprehension of learners.
- The performance of the students is discussed and they are guided for the improvement. The performance is also tracked to ensure the effectiveness of the curriculum delivery. This results into the good academic performance and strengthening of hard skills.
- To make learning more effective, at the beginning of the academic year, the bridge courses are conducted for the first year students so that the gap between the previous and current knowledge should be bridged.
- Field visits and study tours are organized to enhance the experiential learning experience.
- E-content is developed for the creation and transfer of knowledge.
- Slow and advanced learners are identified on the basis of marks in the subject knowledge test and the previous examination.
- Slow learners are coached through bridge courses, remedial classes and extra coaching classes
- The advanced learners are counseled to be prepared for the competitive examinations. They are motivated by giving the books by the faculty members and additional books from the departmental as well as the central library.
- Advance learners are guided to participate in the activities like research projects in Avishkar, Yuvarang, Commerce Quiz Competitions and other competitions at University level.
- Teachers participate in the workshops related to the curriculum development and the innovative teaching methodology.
- Teachers are deputed to attend the orientation, refresher and short term courses for innovative approach in teaching and learning experience.
- The Principal, the HoDs and the IQAC monitor the planning and execution for the effective curriculum delivery.

### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course in write and speak english with grammar and phonology	-	15/06/2019	365	Employability	Skill Dev.
Introduction to indian Constitution	-	15/06/2019	365	Employability	Skill Dev.
Certificate Course in Vandmayin v Vyavaharik Bhashantar Kaushalye	-	15/06/2019	365	Employability	Skill Dev.
Certificate course in Banking	-	15/06/2019	365	Employability	Skill Dev.
Certificate course in Tally with GST	-	15/06/2019	365	Employability	Skill Dev.

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	English	15/06/2019
BA	Marathi	15/06/2019
BA	Political Science	15/06/2019
BA	Economics	15/06/2019
BA	Hindi	15/06/2019
BA	Geography	15/06/2019
BA	Public Administration	15/06/2019
BA	History	15/06/2019
BCom	Commerce	15/06/2019
BCA	Computer Application	15/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	17/07/2019
BA	English	17/07/2019
BA	Marathi	17/07/2019
BA	Economics	17/12/2020
BA	Political Science	17/07/2019
MA	Economics	17/07/2019
MCom	Commerce	17/07/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	199	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Grammar of English	15/06/2019	35
Sanvad Kaushalye	15/06/2019	34
Swayamrojgarasathi Lekhan Kaushalye	15/06/2019	20
Laghu Adhyayan Anusandhan Pariyojana	15/06/2019	25
Certificate Course in International Organization	15/06/2019	15
Economics and Social Issues	15/06/2019	20
Remote Sensing, GIS and GPS	15/06/2019	22
The History of Entertainments Medium	15/06/2019	28
Basic Fundamental Accounting	15/06/2019	20
Python Programming	15/06/2019	18
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Studies	107
BCom	Environmental Studies	59
BCA	Environmental Studies	27
BA	Economics	35



BA	Political Science	60
BA	History	45
BCom	Commerce	75
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>We Collect Feedback from all stakeholders. They are collected from Students, Teachers, Employers, Alumni and Parents at the end of every semester. The form of Feedback is structured to observe depth of knowledge of the subject, presentation skills, punctuality, responsibility, regularity, sincerity, syllabus coverage, capability to link the course to life, capability to create interest, capability of teachers for modification outside the class, capability to command and control over the class. The Heads of Departments analyze the feedback. The feedback of the previous and current semester is analyzed by the HODs. If there is an improvement any, the matter is put before the Principal. Then the necessary steps are taken out through the discussion of the HODs and the Principal and brought to the notice of the teachers. The Teachers and HODs collects Feedback on curriculum from all stakeholders, and the observations are sent to the university. The Principal appraises the roles of the teachers regarding their feedback.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English, Marathi, Economics and Political Science	220	220	220
BCom	Commerce	120	71	71
BCA	Computer Application	30	33	33
MA	Economics	30	30	30
MCom	Commerce	60	60	60
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	597	189	18	2	4

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
21	21	9	21	1	6
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has very effective mentoring system. Each faculty of the college spend time for students. The faculties of the department directly provide the guidelines to the students individual and their problems such as syllabus practical social, economical, family, job opportunity and other psychological problems and issues. The student can confidently share his problems and hesitations in the college campus and outside the campus to his teacher with the help of our mentoring system. The majority of our students are from rural as well as economically weak background. The faculty always breaks the obstacles. We have the Mentoring system available in the college to support our students regarding their counselling by the mentors. Our students are grouped together and as per the list distributed to the mentors. These Mentors perform as the Advisers, Role models, Friends to maintain the personal development of the students with the cordial and affectionate relationship with their mentees. There is the face to face behavior followed by the teachers and students under the Mentor-Mentee Scheme. The Mentors connect a thread of psychological counselling and support relevant to provide guidance on career and professional development to the mentees. The Mentors continuously attempt to make their mentees as a whole persons with able commitments and potentialities. Mentoring is the everlasting professional network offline between the teachers and the students. The mentor teachers identify the gaps in skills of education to increase the capabilities of the mentee students. This scheme thus supports students to make them genius and to develop insight, career options, to solve family problems, social problems and classroom activities are also regularized. The academic graph of the students is sketched out by this scheme. This scheme is implemented by the mentors taking signatures of the students and calling suggestions of their parents.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
786	21	1 : 37

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	21	2	7	12

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers	Designation	Name of the award,
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	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
2019	N.A.	Associate Professor	N.A.
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	N.A.	I/II	30/04/2020	15/06/2020
MA	N.A.	I/II	30/04/2020	15/06/2020
BCA	N.A.	I/II/III	30/04/2020	15/06/2020
BCom	N.A.	I/II/III	30/04/2020	15/06/2020
BA	N.A.	I/II/III	30/04/2020	15/06/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines of the University, the internal evaluation process is reformed. There is a student oriented evaluation method. University has prescribed semester system. The semester system provides an opportunity to students for continuous learning, assessment and feedback. Regular study habits are inculcated among students. Class interaction of students is significant and hence helpful for continuous evaluation of students. • University evaluation pattern changes after three years with useful modification. From 2018-19, at First Year level, the CBCS pattern has been introduced by the university. The CBCS pattern also follows the semester system. • The university has prescribed a 6040 pattern for examination i.e. 60 marks for university external examination and 40 marks for internal examination. • For the continuous assessment of students, there are two internal tests of 10 marks, 10 marks for assignments and 10 marks for attendance and behavior in old syllabus pattern of 2017. • In CBCS pattern there is one internal test of 10 marks and second of 20 marks. There are 05 marks for attendance and 05 marks for behavior of students for BA and B.Com streams. The university has assigned the practical examinations for some subjects. For BCA program, the university has given two internal tests of 20 marks for theory and practical and internal project work for 50 marks. The assessment is based on performance in practical/experimental work of 30 marks, project report of 10 marks and viva-voce of 10 marks. • For MA Economics, there are two internal tests of 20 marks, and for M.Com 20 marks are for internal test and 20 marks for performance of students in various activities. • Continuous evaluation is fulfilled on the basis of Home assignments, research projects, surveys, fieldwork, active participation in classes, Group discussions, seminars and other co-curricular activities like quiz competitions, elocution, essay writing and the departmental and college activities have been considered for the assessment of behavior of students. • The internal examination committee has been constituted under the guidance of the Principal. The schedule of internal examination is displayed well in advance. • The internal tests are conducted as per the timetable. The marks of internal assessment are shown to the students in classes and displayed on notice board. If any grievance is there, it is solved out by the concerned

teacher and head of the department under the guidance of the Principal. The teacher monitors the students and motivates them for improvement and modification. • Re-Internal test is conducted for the students who are absent in the regular test due to the genuine reason. • For the first year courses/ programs, Central Assessment Program (CAP) is undertaken as per the rule and regulations of KBCNMU.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college Adheres to the Academic Calendar for the conduct of CIE. • The university sends an academic calendar every year to the college. • The college prepares the academic calendar in line with the university academic calendar. • The teaching-learning schedule of every academic year and continuous internal evaluation is included in academic calendar. • The activities like field work, research work, study tours, guest lecturers, seminars, group discussion, NSS programs, community services, etc are discussed in the academic calendar to be finalized and included in the academic calendar and implemented. • The Principal of the college addresses the newly admitted students to make them aware of various facilities, rules and regulations, and examination related activities. • The Principal of the college regularly conducts meetings of various committees in the college to ensure the better functioning of the academic and examination related activities. • The schedule of the Central Assessment Program (CAP) of the First Year B.A, B.Com Environmental Studies subjects is at the college level which is also mentioned in the academic calendar. • The departmental activities and plans are declared with the conduction of the departmental meetings. • The lesson plans are prepared by the teachers to cooperate with the academic activities. • The teachers are instructed to moderate teaching with the help of ICT technique. • The guest lecture, conferences, workshop, etc are conducted. • The alumni meet and the parent meet are arranged as per the schedule. The cultural as well as the social programs are conducted. • The review of the syllabus is taken regularly in the department meetings. • The assessment of the internal examination, home assignment, seminar performance and behavioral aspects are calculated by the subject teacher. • The results of the internal examination are prepared and displayed on the notice board. The deviation if any, comes in the academic calendar, it is brought to the notice of the stakeholders.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://smcollege.in/storage/app/media/CRITERION2NAAC2019/2.6.1%20COs.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
N.A.	MCom	Commerce	70	43	61.42
N.A.	MA	Economics	29	21	72.41
N.A.	BCom	Commerce	55	47	85.45
N.A.	BA	Political Science	15	15	100
N.A.	BA	Economics	6	6	100

N.A.	BA	English	29	27	89.65
N.A.	BA	Marathi	6	6	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://smcollege.in/feedbackreport>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	N.A.	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Plagiarism in Research	IQAC	03/12/2019
Lecture on IPR	IQAC	02/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
N.A.	N.A.	N.A.	15/06/2019	N.A.
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
S.M.COLLEGE, MUKTAINAGAR	Chintaman Beldar	Chintaman Beldar	Bakery	Bakery	14/09/2020
S.M.College, Muktainagar	Kaustubh Kharche	Kaustubh Kharche	Income Tax Consultant	Income Tax Consultant	12/08/2019
S.M.COLLEGE, MUKTAINAGAR	Rajaram Chavan	Rajaram Chavan	Hardware	Hardware	15/07/2019
S.M.COLLEGE, MUKTAINAGAR	Vikram Jadhav	Vikram Jadhav	Fertilizer	Fertilizer	01/04/2019
S.M.COLLEGE, MUKTAINAGAR	Nilesh Marathe	Nilesh Marathe	Welding Workshop	Welding Workshop	05/11/2019

S.M.COLLEGE, MUKTAINAGAR	Roshan Patil	Roshan Patil	Fertilizer	Fertilizer	15/03/2019
S.M.COLLEGE, MUKTAINAGAR	Sandeep Koli	Sandeep Koli	Glass House	Glass House	15/03/2019
S.M.COLLEGE, MUKTAINAGAR	Rahul Bhoi	Rahul Bhoi	Photographer	Photographer	16/08/2019
S.M.COLLEGE, MUKTAINAGAR	Nilesh Medhe	Nilesh Medhe	Reporter	Dainik Lokshahi	05/10/2019
S.M.COLLEGE, MUKTAINAGAR	Sonal Tongale	Sonal Tongale	Beauty Parlour	Parlour	01/08/2019
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Political Science	1	00
National	Marathi	2	0
International	Political Science	1	6.62
International	English	2	7.14
International	Commerce	2	5.78
International	Physical Education	1	00
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi	5
Political Science	1
English	2
History	1
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

## Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2019	0	0	Nil
No file uploaded.						

## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	Nil	Nil	0
No file uploaded.						

## 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	4	1	3
Presented papers	2	12	2	Nil
Resource persons	Nil	Nil	Nil	3
<a href="#">View File</a>				

## 3.4 – Extension Activities

## 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NSS S M College Muktainagar	21	100
Tree Plantation	NSS S M College Muktainagar	15	100
Tobacco Youth Pledge	NSS S M College Muktainagar	20	200
Sanitation Fortnight Inauguration and Cleanliness Oath	NSS S M College Muktainagar	15	200
Annabhau Sathelokmanay Tilk Punaytithi	NSS S M College Muktainagar	15	200
Sanitation Campaign	NSS S M College Muktainagar	10	58
Youth Information Messenger Workshop	NSS S M College Muktainagar	6	80

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
N.A.	N.A.	N.A.	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issues	Yuvati Sabha	Karate Training	2	100
Aids Awareness	NSS	Aids Awareness	10	150
Swachh Bharat	NSS and Municipal Corporation	Swachh Bharat	15	200
Tree Plantation	NSS and Forest Department	Tree Plantation	15	100
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Teacher Exchange-Lecture	01	S M College Muktainagar	01
Field Trip	20	S M College Muktainagar	01
Campus Selection-Job Training	14	S M College Muktainagar	01
Teacher Exchange-Lecture	01	S M College Muktainagar	01
Teacher Exchange-Lecture	01	S M College Muktainagar	01
Teacher Exchange-Lecture	01	S M College Muktainagar	01
Teacher Exchange-Lecture	01	S M College Muktainagar	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
Internship	Training on Tally with GST	Girish Khewalkar Tax Consultant, Muktainagar	03/10/2019	18/10/2019	50
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Patil Hospital, Muktainagar	25/07/2019	Medical Checkup of students and staff	90
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1483000	648941

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Class rooms	Existing
Campus Area	Newly Added
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL Software	Partially	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5739	897809	1000	64121	6739	961930
Reference Books	10252	473110	Nil	Nil	10252	473110

e-Books	3135000	11650	Null	Null	3135000	11650
Journals	46	47030	Null	Null	46	47030
e-Journals	6000	11650	Null	Null	6000	11650
CD & Video	36	8829	Null	Null	36	8829
Library Automation	1	20000	Null	Null	1	20000
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof. Dr. Sandeep Kadu mali	Google Classroom	Google Classroom	02/05/2020
Prof. Dr. Panchashila Ashok Waghmare	Google Classroom	Google Classroom	13/05/2020
Prof. A. B. Shekh	Google Classroom	Google Classroom	01/08/2019
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	94	3	25	1	1	5	1	25	0
Added	0	0	0	0	0	0	0	0	0
Total	94	3	25	1	1	5	1	25	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Internet Class	<a href="https://www.youtube.com/watch?v=5JB2Y831WxI">https://www.youtube.com/watch?v=5JB2Y831WxI</a>
Google Classroom	<a href="https://smcollege.in/gallery/google-classroom">https://smcollege.in/gallery/google-classroom</a>
Zoom Lectures	<a href="https://www.youtube.com/channel/UCH8wzwjbdYtsms-dfjF3aEg/videos">https://www.youtube.com/channel/UCH8wzwjbdYtsms-dfjF3aEg/videos</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
545000	404842	545000	442257

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies for maintaining and utilizing Physical, Academic and support facilities are as follows: Laboratory: We have the BCA Computer Lab with 30 computers with LAN, Smart Board, LCD Projector etc. facilities. The practicals of the concerned faculties are carried out. We have the Language Lab of 11 Computers (101) where the communication skills of all the Compulsory English students are practiced through software. A coordinator is appointed who maintains a register of the attendance. Library: We have a Central Library in which there are the facilities of e-Corner and SOUL Software. It is full of text books, reference books, dictionaries, encyclopedias, religious books, journals, e-journals, rare books etc. There are the departmental libraries to assist the students to maintain the balance of education between the Central Library and the Departmental Library. Sports Complex: We have the indoor stadium in which there are a gym, a wooden court with well equipped lighting. A bonafied student of the college has been assigned the duty of registering and supervising under the guidance of the Physical Director. The sports complex is utilized by the college students and the students outside. Computers: We have 94 computers from which 81 computers are used for students and 13 computers for office and administration. All computers are equipped with the latest software and maintained regularly. Classrooms: There are 21 classrooms for the teaching learning process. They are well built with dias and colored. Lights and Fans are utilized there for making the teaching learning process smooth and rich to the learners. The furniture available in the classrooms is adequate and supporting to maintain the psychology of the students to learn their syllabi.

<https://smcollege.in/facilities>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Economically Weaker Studentss	16	72000
Financial Support from Other Sources			
a) National	G.O.I. Scholarship	343	426672
b) International	N.A.	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
Yoga For Youth 30 hours program	01/07/2019	30	S.M.College,Mukta inagar
Oriented course English	01/07/2019	34	S.M.College,Mukta inagar
one day History Educational trip	01/07/2019	20	S.M.College,Mukta inagar
Language Lab -Annual Reoprt	01/07/2019	20	S.M.College,Mukta inagar
University Level Tribal student confidence and Inspiration workshop	01/07/2019	3	S.M.College,Mukta inagar
State Level friendship Workshop	01/07/2019	3	S.M.College,Mukta inagar
Developing Language skills in English	01/07/2019	24	S.M.College,Mukta inagar
Remedial cooching classes	01/07/2019	25	S.M.College,Mukta inagar
Bridge course (FYBA)	01/07/2019	24	S.M.College,Mukta inagar
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Exam	259	Nil	Nil	Nil
2019	career counseling	Nil	321	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
N.A.	Nil	Nil	FOS Silaris Information P VT.LTD.Pune, G.S. Society Shakha Muktainager, Arogyamitra Shakha Buldhana , Tele Performance Global Services p.vt., Mindi Industries L.TD. Pune	20	7
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	6	B.A.	POLITICAL SCIENCE	S.M.COLLEGE, MUKTAINAGAR	M.A.
2020	1	B.A	MARATHI	M.J.COLLEGE, JALGAON	M.A.
2020	2	B.A.	ECONOMICS	S.M.COLLEGE, MUKTAINAGAR	M.A.
2020	20	B.A.	ENGLISH	G.G.KHADSE COLLEGE MUKTAINAGAR	M.A.
2020	40	B.COM	COMMERCE	S.M.COLLEGE, MUKTAINAGAR	M.COM
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cross Country	Institution	90
Shot Put Women	Institution	15

200 Mtr Running	Institution	16
Discuss Throw	Institution	16
Shot Put Men	Institution	12
Cricket	Institution	60
Kabaddi	Institution	36
Anchoring	Institution	5
Poetry Reading	Institution	21
Debating	Institution	16
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	N.A.	National	Nil	Nil	00	N.A.
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Objectives of the College to develop the students: We provide the democratic and non-political atmosphere to our students to make them robust leaders and administrative smarts at the paths of living life. They have developed the organizational skills with our committees formed. The students participate in the progress of the college. Their views and opinions are vindicated as per their needs of the time. The students have represented in various committees. These committees are fruitful to create the mutual understanding among the students with the teachers, office and the related stakeholders of the college. The problems and expectations are solved out through the committees to make free the minds of the students. The student council is formed by the College every year as per the guidelines of the respective University. The students are given the active participation in the student council of the college. The student council has been given the rights to solve out the problems of the student community. The meetings of the students council have been taken under the guidance of the Principal and the related problems regarding the students and the infrastructural have been solved out. Structure of Council: • University Representative • Class Representative • Sports Representative • Ladies Representatives (Two) • Cultural Representative • NSS Representative Election Procedure: All the class representatives, ladies representative, sports representative, cultural representative, NSS representative nominated by the Principal vote and elect the university representative (university secretary) to elect the university representative at the university level. The rules and regulation regarding are displayed on the notice board of the college as per the norms of the university given. The students fill their nomination paper with declaration and parents permission letter. The First rank student is nominated as the class representative by the Principal. The students from the student council are given the active inclusion in the academic and administrative committees formed by the college. The student council students have been given active inclusion in the following committees- 1) College Development Committee 2) NAAC Steering/IQC Committee 3) Library Advisory Committee 4) Commerce Association Committee 5) Research and Development Committee 6) Women Empowerment Cell 7) Anti Sexual Harassment Cell 8)

Discipline Committee 9) Alumni Committee 10) Anti Ragging Committee 11) NSS Committee 12) Literary Association 13) Parent Teacher Association 14) Career Guidance 15) Student Welfare 16) Gathering Committee 17) Gymkhana/Sports Committee 18) Tree Plantation Committee 19) Medical Checkup Committee

Associations Working in the College: There are the Department wise associations to channelize the students problems. They are inaugurated every year at the beginning of the academic year. There is a Cultural Cell working to carry out the cultural activities of the students to represent in the university Yuvarang, the cultural program. The council members work to motivate the students towards the development in their academic status and thus the leadership qualities have been observed in our students.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association follows the following objectives: • To develop a spirit of loyalty and welfare of the college. • To make available a foundation to connect the college with the alumni. • To conduct get together for the alumni to exchange their experiences and the nostalgic memories. • To provide a platform to the alumni to be connected with each other. • To make the alumni known to the Alma mater. • To take help of the alumni regarding placement of students. • To arrange the meeting of alumni with the present students for sharing their views. We are in contact with the alumni through Phone, WhatsApp, Face book and E-mail. We organize alumni - meet in the college in every year. The alumni share their experiences and the nostalgic memories with the present students. They guide the present students towards how to study, how to get job opportunities and the present students are motivated to compare with them to make easy their study path and the future life. Our alumni are working in the various sectors such as Academics, Administrations, Banking, Social Servant, Industries, Judiciaries, Agriculture, etc. The Contribution of the alumni has been non-financially at our level. Many of our alumni regularly contact with the teachers and contribute to the teaching learning processes indirectly. They help us to design the new syllabus, to deliver lectures, to follow internship/training and placement in their firms. The alumni of our college help to our NSS camp arranged in the adopted village. They participate in the programs of the social annual gathering as the Presidents or Chief Guests in the college.

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

1) Alumni Meeting 2) Guest Lectures

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has the Executive Body and the College Development Committee/ Local Managing Committee to watch over the college to run towards the development of the college. The Principal is the secretary of this CDC and he is the academic and administrative head. There is a Head Clerk to care the office



administration of the college. The Principal decentralizes the activities for the proper implementation of the work and smooth functioning. There is a Vice Principal to assist the Principal in all the academic and administrative process. There are the Heads of the Departments for departmental administration. The coordinators are appointed for easiness in the administration. There is an academic coordinator instead of the Vice Principal. The academic coordinator looks after the administration regarding the conduction of the periods throughout the academic schedule of the college and he helps the Principal in the work officially and academically. He has also been given authority of signing the bonafied and the documents for the bus passes for the students on behalf of the Principal. There is a coordinator for the student development cell for implementing student development activities. There is a coordinator for the Yuvati Sabha to solve out the problems of the girls. There is a National Service Scheme under which a main NSS program officer, assistant program officer and a lady program officer are working for the NSS unit. There is an Internal Examination Coordinator to run the internal examination. There are the Coordinators for PG classes. One faculty is appointed for publicity work. There is a coordinator for the social media activities. There is a admission coordinator for the admission process. To maintains the campus clean and green there is a special coordinator. There is an IQAC coordinator and a coordinator to run the NAAC activities. There is a coordinator for training and placement guidance. There is a Librarian and his staff work out sincerely in the library. We have a Physical Director to manage the sports activities. There is a coordinator for cultural activities organized by the college and the university. There is an Election Officer to conduct the election of student. There is coordinator for language lab. The technical works (hardware problems, online data works, and electrical maintenance) etc., of the college has been given to a peon who has ITI (electrician) qualification and works voluntarily. He maintains and co-operates the concern technicians in repairing the technical apparatus. Our alumni cooperates us in molding our students by their experienced lectures on job orientation. The requirements of the faculty are inquired by the Principal in the monthly meeting and they are fulfilled as per their needs. The purchase orders are prepared on the quotation received. A stock register has been maintained for the apparatus of the college. The heads distributes the workload to the faculty under the guidance of the Principal. These committees cooperate to carry out the activities smoothly.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission in the First Year given as per the University Norms. The admission process, fee structures and regulations are display on notice board. All these are mentioned in our prospectus and also display on website. Complete transparency followed in admission process.
Industry Interaction / Collaboration	We conduct field surveys to the outside industries from time to time.
Human Resource Management	There are well experienced faculties in our college. The healthy environment



	<p>was built. Insurance and PF have been made compulsory as a welfare practice for all. There are various welfare schemes for the teachers and non teaching staff. Duty leave and financial assistance is provided.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library has been updated regularly, it is partially automated. There is good collection of rare books. New journals, magazines, books were procured to establish an academic standard. Sufficient numbers of computer to meet the student needs.</p>
<p>Research and Development</p>	<p>The teachers are motivated and instructed to make progress in research activities. The IQAC conducts meetings in which research activities are highlighted by it to be pursued by the faculty. As a result the faculty takes a lead in the conferences, seminars and workshops in which they present papers. Their research papers are published in the national and international journals.</p>
<p>Examination and Evaluation</p>	<p>There is the semester system prescribe by the parent university. CBCS pattern has been followed by the college. The internal examination department wise is conducted at the end of every semester. The home assignments are collected from the students. The attendance and behavior is marked specially to calculate the result of the internal examination. The result of the internal examination is prepared department wise and uploaded to the university. The university has given the external examination of 60 marks which is held at the end of every semester. The final result is calculated 6040 (External Internal Examination) in the final mark sheet of the students.</p>
<p>Teaching and Learning</p>	<p>The teaching learning process is regular and traditional but all teachers use ICT techniques whenever needed. For the effective teaching, the teaching aids like smart board, LCD projectors, WiFi connections, Google classrooms, Video lectures , inflibnet memberships etc. are available. Certificate courses for career enhancement are implemented by the departments.</p>
<p>Curriculum Development</p>	<p>The teachers prepare the subjects outcomes and program outcomes to make</p>

curriculum effective. They are displayed for the notice of the students. Subject knowledge tests, Bridge courses, Remedial and extra coaching classes are conducted to support students to secure proficiency in the knowledge of the subject. Surprise tests, Practice tests, Internal Tests are conducted to confirm the knowledge of the students to get the results. Industry visits, Field visits, study tours, nature visits etc are arranged every year. Participation of the students in the conferences is emphasized.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	In planning new courses and implementing them e-governance is employed all development initiatives in the institution bear the stamp of e-governance.
Administration	Every aspect of administration is e-governed. Biometric is used in attendance of employees. maintenance as well as communication with parents. The library is partially automated - issue of books, accounting. Fine collection etc.
Finance and Accounts	Accounting software TALLY is used for accounting, as well as internal and external audit.
Student Admission and Support	E-governance is employed in admission promotional initiatives. Admission application is available online.
Examination	Every aspect of evaluation is e-governed: Generation of admission tickets, transformation of internal assessment (IA) marks to university.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	N.A.	N.A.	N.A.	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2019	WORKSHOP ON TEACHING STRATEGIES IN ACCOUNTANCY	TEACHING STRATEGIES IN ACCOUNTANCY	28/08/2019	29/08/2019	13	13
2019	Workshop on Best Practices in Office Administration	Best Practices in Office administration	28/12/2019	29/12/2019	14	14
2019	Training on speaking and listening techniques	speaking and listening techniques	28/12/2019	29/12/2019	12	12
2019	Non teaching Training Program on e-office	e-office	10/02/2020	10/02/2020	13	13
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Managing online classes and co creating MOOCs	1	20/04/2020	06/05/2020	16
ICT tools for Effective teaching Learning	1	27/04/2020	02/05/2020	6
Expermental Learning Methodology Gandhijis Nai Talim	2	11/05/2020	15/05/2020	5
MOOCs E-content Development and OER	1	28/05/2020	03/06/2020	5

Open Source Tools for Research	1	08/06/2020	14/06/2020	6
REFRESHER COURSE IN INDIAN AND FOREIGN LANGUAGES (MARATHI)	1	11/11/2019	24/11/2019	14
MANAGING ONLINE CLASSES AND CO-CREATING MOOCS 2.0	1	18/05/2020	03/06/2020	16
FACULTY DEVELOPMENT PROGRAM ON E-CONTENT DEVELOPMENT FOR TEACHERS	1	01/06/2020	05/06/2020	5
ONE WEEK ONLINE RESEARCH METHODOLOGY WORKSHOP ON BFSI SECTOR	1	08/06/2020	12/06/2020	5
72ND ONLINE SHORT TERM COURSE ON E-CONTENT DEVELOPMENT	1	25/06/2020	01/07/2020	6
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	6	Nil	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance, P.F.,D.C.P.S., Guarantee for loan Facility	Salary Advance, Group Insurance and 50 concession in fees for employees ward,P.F.,D.C.P.S.,Guarantee for loan Facility	Earn and Learn Scheme, Group Insurance

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college carries the financial transactions in the nature of receipts and payments and the regular auditing is done in the college. The internal and external audits are followed regularly. Receipts Sources: Examination fee, the tuition fee and the development fee are the significant sources. The scholarship is received from the social the tribal welfare departments. The interest is received from the bank, grants, the funding agencies, the salary

grants, etc. Expenditure Sources: Expenditure is done under the heads of salary of employees, purchase of books, equipment, stationary, computers, printing, reprography, consumables, honorarium to guests, TA/DA to the statutory bodies like LIC, audit committee, income tax on salary, fixed deposits, infrastructural constructional activities, building maintenance, expenditure on conferences, events and student activities. Internal Audit: We have the transparency in the accounting system. Jr. Clerk is appointed to maintain accounts. Receipts are given at the time of payments. Online transactions are also done. Major expenditure is passed out with the permission of the Principal for next sanction. The vouchers come from the departmental heads to the Principal. Quotations are called for the purchase of various items and the purchase orders are placed for preparing comparative statements and approved from the Principal. There is an internal audit committee to coordinate between the account section officer and the Principal. Entries are taken into the stock register for further action. The internal transactions are checked by the internal-audit-committee and the Principal. The accounts are also worked out through the chartered accountant appointed by the institution. The accounts are prepared at the college and sent to the assessment of the chartered accountant. Audited financial statements and audit report are obtained at the end the of every year. Reports on Audit: The college completes yearly audit at the end of every academic financial year. The respective Balance Sheet is made and the detail audit report is submitted. The External Audit: 1. Accountant General Audit: - is conducted as per Govt. norms. 2. Joint Director's Audit: -takes place every year, if objections are raised, justification is provided. 3. ST Scholarship Audit: - is done by Ekatmik Adiwasi Vikas, Project Govt. of Maharashtra once in five years. 4. NSS Audit Student Welfare Committee Audit: - is done every year by the University.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N.A.	0	N.A.
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KBC North Maharashtra University, Jalgaon for the period of Three Years from Year 2018-19	Yes	IQAC
Administrative	Yes	ROHS Certification PVT LTD, (ISO Audit 14/05/2019 to 14/04/2020)	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Parents meet. 2) Feedback on Curriculum. 3) Parents awareness for Higher Education.

6.5.3 – Development programmes for support staff (at least three)

Internal Training (Peer to peer), Training within Sister Concerns (College to college), As and when Up gradation happens with regard to Tally or Library Softwares professional take the training platform.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Installation of Solar roof top system 15KW 2) Implementation of e-Governance in admission, finance and examination. 3) Green Audit and Gender Audit are done. 4) Enhancement in use of ICT by the teachers

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Annual Social gathering	03/03/2020	03/03/2020	05/03/2020	200
2019	Reading Inspiration Day	15/10/2019	15/10/2019	15/10/2019	150
2019	Competitive Examinations Guidance	17/08/2019	17/08/2019	17/08/2019	145
2020	Participation at Vidyabharti Campus, Amaravati through Training and Placement Cell of the College.	04/11/2019	04/11/2019	04/11/2019	13
2020	National Webinar on Feminist Literature: Changing Trends	06/06/2020	06/06/2020	06/06/2020	105
2019	National Conference of Political	10/08/2019	10/08/2019	10/08/2019	150

	and Social Movements in India				
2020	Employment Registration Activity	30/01/2020	30/01/2020	30/01/2020	182
2019	Lecture on Mahila Sabalakaran	21/08/2019	21/08/2019	21/08/2019	105
2020	Youth Festival participation	16/01/2020	16/01/2020	20/01/2020	12
2019	International Yoga Day	21/06/2020	21/06/2019	21/06/2019	55
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Empowerment	21/08/2019	21/08/2019	105	Nil
Karate Training	13/09/2019	13/09/2019	76	Nil
Physical and Mental Health	28/12/2019	28/12/2019	84	Nil
Womens Food and Helath	07/01/2020	27/02/2020	63	Nil
National Intigrity	07/01/2020	07/01/2020	84	Nil
Yoga	24/01/2020	24/01/2020	47	Nil
Pranayam	25/01/2020	25/01/2020	54	Nil
Cyber Security and Literacy	04/02/2020	04/02/2020	39	Nil
Loksanskrititun Samajprabodhan	04/02/2020	04/02/2020	42	Nil
Vipasanya	27/02/2020	27/02/2020	43	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
98.82

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Any other similar facility	Yes	1
Scribes for examination	Yes	1

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	28/05/2019	1	Mahashramdan	Shram Mulya	15
2019	1	1	30/09/2019	1	Plastic free Campus	Cleanliness	97
2020	1	1	02/01/2020	7	Water Conservation Dam	Shram Mulya	97
2020	1	1	11/03/2020	1	Swaccha Bharat Abhiyan Training and Workshop	Cleanliness	41

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Campus Code of Conduct	01/07/2019	<a href="https://smcollege.in/storage/app/media/CRITERION7NAAC2019/CODE.pdf">https://smcollege.in/storage/app/media/CRITERION7NAAC2019/CODE.pdf</a>
Code of Ethics	01/07/2019	<a href="https://smcollege.in/storage/app/media/CRITERION3NAAC2019/Code-ofEthics20smc.pdf">https://smcollege.in/storage/app/media/CRITERION3NAAC2019/Code-ofEthics20smc.pdf</a>

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Annabhau Sathe Jayanti Lokmanya Tilak Punyatithe	01/08/2019	01/08/2019	40
Mahatma Gandhi jayanti	02/10/2019	02/10/2019	26
Ek Rakhi Jawanasathi	20/08/2019	20/08/2019	24
National NSS Day	24/09/2019	24/09/2019	39



Aids Awareness Program	04/12/2019	04/12/2019	150
Anti Tobacco Day	31/05/2020	31/05/2020	150
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Sanitation Fortnight inauguration and Cleanliness Oath : 01-08-2019 :: 57 Sanitation Fortnight program was started on 01-08-2019 at Sant Muktabai Arts and Commerce College, Muktainagar by the department of NSS. The Principal of the college Dr. I. D. Patil Explained the importance of cleanliness to the students. Students, Professors and non teaching staff decided to observe cleanliness by taking an Oath of Cleanliness. 2. Tobacco Free Oath :: 11-07-2019 :: 35 The Tobacco free youth Oath activity was conducted. The ill effects of addiction of Tobacco was brought to the notice of the students. The students sincerely listen to the activity and moved to the silence of life. 3. Sanitation Campaign :: 06-08-2019 :: 39 Vruksh Dindi was taken out with the message Swacch Vari, Harit Vari (Healthy Canvas). The students conveyed the message of spirituality to the devotees of the saints Dnyaneshwara and Saint Muktabai in the vicinity. There was the impact of the spirituality on the devotees and the students and the atmosphere was very sacred to spread the message of Pollution and Maintaining the Ecology to vindicate mans life. 4. Plantation Program :: 07-07-2019 :: 26 The tree plantation program was organised by the college through the NSS and the tree plantation committee of the college. The NSS program officers and Academic Coordinator and the Principal emphasize orally the significance of Tree plantation preservation. The impact was positive and the number of trees plantation has been followed through it in the college campus. 5. Kolhapur Flood Relief Program : 19-08-2019 : The Maharashtra State has been facing the unlucky calamities from years. The area of Kolhapur District was affected by the flood of the rivers and thats why as a spiritual duty our NSS unit took the activity to the mind and helped the victims in Sangli, Satara and Kolhapur Districts. With the provision of food, Grains, Cloths and Money. Which were handed over to the KBCNMU, Jalgaon. The students collected the human values and spirituality through this activity. We say that it was their turning point to face such calamities in the future coming.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Best Practice 01: 1. The Title: To make overall development of students for employ-ability. Students face employment problem being rural. Employ-ability and overall personality development is challenging. Subject Knowledge Test judges students as weaker and advanced learners. They are developed with remedial and extra coaching classes. Objectives: 1. To make students employable. 2. To increase subject skills. 3. To heighten communication skills. 4. To inculcate presentation skills. 5. To develop interest of study. 6. To create friendly atmosphere. Context: University syllabus is employment based and taught with PPT, Internet and Video Lectures with Computer Literacy to develop submissive rural students. IQAC cares always atmosphere of progress. WiFi campus and Internet adds to it. Students use computer lab to have proficiency in computer programming. Clever students taught weaker students. Department of English with basic knowledge of English develops communication skills. Commerce department attempts towards jobs orientation with field and industrial visits. Economics-Department attends economical surveys. Political Science department inculcates current political issues. Department of Marathi gives students cultural values in Marathi language. Alumni guide students on employment problems at alumni meet and students compare with them with

motivation. We get meritorious students in departments and in the university also. Work culture is nurtured by Earn and Learn Scheme. Yuvati Sabha and NSS contribute towards girls' progress and students' progress respectively.

**Practice:** Student Welfare Department conducts student centric activities for personality development. The department inculcates work culture through Earn and Learn Scheme. Poor students are selected and given remuneration for the works done by university and college. Yuvati Sabha provides skills and a wider scope to girls by organizing Judo-Karate Workshops, Gender Sensitization Lectures and Yoga Programs for professional skills and to offer respect in society. As a result, some girls have got services in the police department on the post of PSI. NSS Unit organizes programs called Swacchata Campaign and Surveys, Tree Plantation, National Heroes Anniversaries, Social Rallies, Literacy Program, etc as regular activities. The department adopts the village for five years. Every year the unit organizes Special Winter Camp there and worked for the betterment of the village working with Gram Panchayat. They conduct Water-Soil Conservation, Tree Plantation and develop social and patriotic responsibilities. Students anchor in the programs themselves with teacher in the seminar hall. Poetry Competitions, Quiz Contest on General Knowledge and Lectures on Eminent Personalities prove fruitful to build personalities of students for community services. Indoor and outdoor sports facilities are conducted. Students continuously practice on college ground. Sports Department organize university level sports-competitions every year. As a result, our students played at National level as per university norms.

Academic Departments go through rigorous academic practices. Regular periods shape students to personal services. Bridge Courses, Subject Knowledge Test and Remedial and extra coaching classes heighten the knowledge in academics. Employment based guest lecturers are invited. Students are counseled inside and outside of the college on sensitive issues. Workshops, debate, elocution, essaywriting, handwriting competition, field works, community services, etc were conducted. Research projects are prepared on respective subjects. Students participate and publish research papers in conferences and workshops organized by the college. Educational-cum-nature visits and trip are organized on the basis of observation to make students research minded. General Knowledge lectures are conducted regularly to attempt for MPSC-UPSC examinations. Unique Academy and Darji Foundation in Jalgaon made awareness on MPSC-UPSC examinations by delivering lectures. Our students have been working as Judge, Lawyers, Teachers, Professors, Policemen, Social Worker and Politician etc.

Alumni and outside interested workers use library reading room for the study of competitive examinations. Their company also motivate our students. Alumni guide students at alumni meet. Students get motivated by looking them working in social, economical and political fields of life.

**Evidence of Success:** All the Departments of the college have organized programs like field works, guest lectures, alumni lectures, local group discussion and seminar, bridge courses, subject knowledge test, remedial extra coaching classes, etc. to shape and shine personalities of their students. Recently the college has got "A" grade in the academic audit made by KBC NMU, Jalgaon and also has been awarded with ISO 9001:2015 certificate from 14, May 2014 for next 3 years.

**Problems Encountered:** Students, in the college belonging to rural and tribal background, have difficulties of communication skills. They lag behind with the students of the cities competitively. There is no Industrial Development in Muktainagar area hence students have less job opportunities and also industries from metro cities do not come directly to them for the purpose of placements. Besides this we attempt to send students for campus interviews into nearby cities.

**Resources Required**

1. Professional Trainers in the field of competitive examinations.
2. Placement Opportunities from metropolitan cities.
3. Self Employment workshops.
4. More Reference Books of competitive examinations in the library.
5. Latest software in Language Lab.
6. Extra coaching as a permanent resource.
7. Fund required for organized activities, still the college bears maximum load of fund

to organize activities in the college. Best Practice II: Title: To create an awareness and significance of English language among rural students.

Objectives: • To create a positive attitude of learning English. • To develop communication with basic language skills. • To teach students English Grammar.

- To prepare good translators of English.
- To introduce English with linguistic competence in life situations.
- To boost students to face problems of competitive world.
- To shape students-personalities towards international communication
- To produce ethics among students.
- To make students employable with abilities intellectually, personally and professionally.
- To build students towards Nation building.

The Context: Our students being only farming and rural the gross enrolment ratio (GER) in higher education is less and the situation of students in villages is illiterate in English. Such students are a challenge to teach English regarding personality-competence. On the first day the teacher introduces with them and talks on the importance of education in life. They are counseled and moved towards educational interest. Subject knowledge test, bridge course, remedial coaching and extra coaching classes with regular attendance, innovative teaching, oral feedbacks, practice tests, (sometimes spontaneous eloquence, essay writing competition, preliminary practice test,) and internal examinations and external test examinations, research project on syllabus, parents-awareness-letters, seminars and certificate course on "Write and Speak English with Grammar and Phonology" are conducted for proficiency in listening, speaking, writing and reading skills to fulfill objectives and to make students employable. The Practice: Initially subject knowledge test is conducted to test students' previous knowledge. The teacher identifies the weaker and strong (not advanced) students in English by showing marks. Maximum students are identified very weak in English language.

Students start meditating and the teacher decides the further policy of teaching. Bridge course is conducted to bridge between the previous and present curriculum. Remedial and extra coaching classes are conducted to strengthen students in English as a bond of sincerity built up between teachers and students. Syllabus and lesson plans are discussed in classrooms. Teachers use lecture method with use of ICT. Micro level Teaching is done with sentence elements, tenses, conjunctions, prepositions, articles and active-passive voices. Students thus speak small structures of English with practice. They express happiness and surprise about the knowledge got. For better understanding, Marathi translation is used as per requirement. Vocabulary is developed discussing words and phrases. They are also suggested to use writing method to avoid reciting. Subject verb object complement full stop (svocfpattern) is practiced with tenses. They are made excellent finally Stress is given on grammar practice and improvement in classrooms. Regular practice tests and COC tests are conducted. Annual examination of COC is conducted every year as per university norms. One paper is on subject project and two papers on theory. Internal test is organized as per university norms. Research projects are made from students on the syllabus taught on grammar. If a student is absent for practice test and lectures, his parents are made aware of the absence. Teacher takes oral feedback on the topic taught immediately and one of the students is called upon the stage to deliver the matter discussed. They create the interest of studying English in the classrooms and at home with boldness. Seminars and group discussions are also conducted. Essay writing and elocution competitions are held sometimes to build writing and speaking skills. The language lab is used to increase the proficiency in English. Certificate course in "Write and Speaks English with Grammar and Phonology" was started in 2010-11 by the college. This syllabus has been designed by the English faculty.

Evidence of Success: This practice and the good academic environment of the department,

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the college: "Vision of the college goes to the development of the college towards excellence and self reliance among students as the university graduates citizens with the help of educational and quality enhancement." To support, the institute identified the thrust in the backward and rural area of education socially and priority is given to up-liftment of these people. By seeing our efforts, maximum students are enrolled from SC, ST,VJ/NT and OBC categories. There is less educational awareness in these people so to motivate them, we go to villages to meet parents of students and explain to the importance of education in life and convince them to get enrolled to various programmes. We organize parents' meet of these students regularly to make them identified with the progress of their wards. This attempt makes students and parents motivated towards the importance of education. At the time of admission process, the proper guidance is provided to students by admission committee. If they have problems of paying fees, they are relaxed to pay fees in installments. Sometimes teachers help them by paying fees. They are made aware of all the scholarships schemes by circulating notices in classrooms, on notice boards and through personal counseling to fill up scholarship forms. Personal attention is paid to fill up every form. Maximum students go up and down by state transport buses everyday so they are cooperated to get bus passes. Some students who are admitted to the government hostel are also helped to complete the admission process of the hostel. Ideal students are created to contribute to Nation building. This human policy is appreciated by alumni observing the change in them. Students are welcomed celebrating 'welcome function' to make them familiar with college environment to build confidence in them. Quality education is provided to students through classroom teaching and ICT tools. Students are shown educational videos based on syllabus which are shared by them through mobile app and e-mail. They are taught detailed with efforts and labour observing weak in subjects due to rural background. The faculty and staff ensure potentially to provide them best opportunities. Following the mission, through educational programs, curriculum, co-curricular and extra-curriculum activities, and college progresses students towards nation building. HoDs, IQAC and Principal pay sincere attention to regular classes. Practice tests are conducted on the topics taught immediately. Seminars and group discussions are held at college level. Internal examinations are conducted as per the guidelines of university. Subject oriented knowledge on innovative and current issues is essential for poor students. This is done through counseling of students to turn them to read news papers, magazines, internet, ICT and e-resources. We attempt to bring the professional touch to programs. Our students participate in value added courses to follow the cordial counseling and provide them career oriented certificate courses to face competitive era. College is popular to teach syllabus innovatively.

Provide the weblink of the institution

<https://smcollege.in/gallery>

### 8.Future Plans of Actions for Next Academic Year

1) To Start New Faculty of Science 2) To start Vocational Courses 3) To Start PG Programs 4) Increase the Placement Activities. 5) To Conduct Various National and International Conferences and seminars. 6) To increase ICT in Teaching Learning 7) To start various add-on and certificate skill based courses 8) To increase the participation of teachers in national and international conferences and seminars 9) To expand the physical infrastructural facilities for the students. 10) To

conduct various social awareness programs and activities 11) To promote teachers towards Research Activities.